



City and County of Swansea

Notice of Meeting

You are invited to attend a Meeting of the

Armed Forces Community Covenant Signatories Panel

At: Committee Room 1 - Civic Centre, Swansea

On: Monday, 26 November 2018

Time: 2.00 pm

Chair: Councillor June Burtonshaw

Agenda

Page No.

1 Apologies for Absence.

2 Disclosures of Personal & Prejudicial Interests from Members.
www.swansea.gov.uk/DisclosuresofInterests

3 Minutes.

To approve & sign the Minutes of the previous meeting(s) as a correct record.

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4 Update from Panel Members.

Next Meeting: Monday, 28 January 2019 at 2.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Monday 19 November 2018

Contact: Gareth Borsden -01792636824

Armed Forces Community Covenant Signatories Panel

Signatory	Contact	Telephone	Email/ Address
City & County of Swansea	Councillor June Burtonshaw, AFCC Champion	01792 636923	Cllr.June.Burtonshaw@swansea.gov.uk
HM Lord Lieutenant of West Glamorgan	Byron Lewis		Byron.lewis@btinternet.com
Army	Captain Chris Evans MBE	01792 401528	157 (Welsh) Regt RLC 233 (West Glamorgan) Transport Squadron The Royal Logistic Corps (Volunteers) Army Reserve Centre, The Grange Swansea SA3 5AD Chris.evans582@mod.gov.uk
RAF	Air Commodore Adrian Williams OBE ADC MA BA FCILT RAF Sqn Ldr S L Cairns MA RAFR		c/o 614 Sqn, Ty Llewellyn, Morgan Street Cardiff, CF10 4FG
Navy	WO1 Steve Jones Lt Cdr Ruth Fleming		navymr-cambriauwo@mod.uk ruth.fleming@royalnavymail.mod.uk
SSAFA	David Singletary	01792 653432 07940 576977	SSAFA Office, Alamein Road, Landore, SA1 2HP West.Glamorgan@ssafo.org.uk
Probation, Wales CRC (Community Rehabilitation Company).	Paul Jones Rachel Edwards	07896 259795 / 01792 645505 / 479390	Wales Probation Trust West Glamorgan House 12 Orchard Street Swansea SA1 5AD Rachel.edwards@workinglinkssecure.co.uk Paul.Jones@workinglinkssecure.co.uk www.workinglinks.co.uk
Prison Service	Lauren Watson Governor		HMP Swansea, 200 Oystermouth Road, Swansea, SA1 3SR
South Wales Police	Tony McAlinden Alison Fischer	07790944116	Chief Inspector Operations & Policy Manager - Offender Management & Substance Misuse
Swansea Bay Regional Equality Council (SBREC)	Taha Idris Chief Executive		Swansea Bay Regional Equality Council Mansel House, 101 Mansel Street Swansea, SA1 5UE
Welsh Air Ambulance	Mark Stevens Fundraising Manager		Wales Air Ambulance, Ty Elusen, Bay Studios Business Park, Fabian Way, Swansea SA1 8QJ
Ospreys Rugby	Paul Whapham	01792 616503	Liberty Stadium, Landore, Swansea SA1 2FA PA: paul.whapham@ospreysrugby.com
Change Step	Kev Bogdan	0728 3414 725	46 Talbot Rd, Port Talbot, SA13 1HU. kevinbogdan@wcada.org
Job Centre Plus	Mark Hurry Partnership Manager		DWP, Swansea Jobcentre, 37-38 High Street, Swansea, SA1 1LS
ABMU (NHS)	Jan Worthing Locality Director		ABMU Health Board, Swansea Locality, 12 th Floor, Oldway Centre, 36 Orchard Street Swansea
Mid and West Wales Fire and Rescue Service	Gail Smith Andy Grove		g.smith@mawwfire.gov.uk a.grove@mawwfire.gov.uk
Swansea Council for Voluntary Service (SCVS)	Alyx Baharie	01792 544005	Voluntary Action Centre, 7 Walter Road, Swansea SA1 5NF alyx_baharie@scvs.org.uk
Royal British Legion – Swansea Branch	Squadron Leader Phil. C. Flower MBE DL RAFVR(T)	07814177193	City of Swansea Branch Royal British Legion
University of Wales Trinity St David	Medwin Hughes Vice Chancellor Eve Warburton	01792 481216	Mount Pleasant, Swansea, SA1 6ED medwin.hughes@sm.uwtsd.ac.uk PA: Eirwen Nicholls (e.nicholls@uwtsd.ac.uk) or Margaret Williams m.r.williams@uwtsd.ac.uk e.warburton@uwtsd.ac.uk
Gower College Swansea	Mark Jones Principal		Gower College Swansea, Tycnoch Road, Swansea SA2 9EB

Swansea University	Peter Neville	01792 295391	English Language Training Services, Margam Building, Swansea University, Swansea SA2 8PP p.i.neville@swansea.ac.uk
Remploy Swansea	Eleonora Evans Stephanie Pass		Remploy Employment Services, Alexandra House, 1 Alexandra Road, Swansea, SA1 5ED.
Citizens Advice Swansea Neath Port Talbot	Jackie Preston, Chief Executive	01792 739914	City Gates, Wind Street, Swansea SA1 1EE jackie.preston@citizensadvicesnpt.org.uk
Age Cymru Swansea Bay	Chief Executive Officer		Ty Davies, Tawe Business Village Phoenix Way Enterprise Park Swansea SA7 9LA
Veterans NHS Wales	Victoria Williams		Victoria.Williams4@wales.nhs.uk
Veterans Club	Sandy Shaw	07581 293292	veteransclub@yahoo.com
Adrian Rabey	British Training Board		Adrian@britishtrainingboard.org.uk
Antony Rabey	Aartic Training		Antony@aarticts.co.uk
Louise Snelgrove Capt Roy Griffiths	Merchant Navy Association		
Peter Evans	Royal British Legion		PEvans@britishlegion.org.uk
Sue Richards-Hoskin	Cruse		morgannwg@cruse.org.uk
Shelley Elgin	Regional Recovery Manager	07916 640892	Shelley.elgin@helpforheroes.org.uk
Thomas Hall	Blesma	07780 165085	bsowest@blesma.org
Rob Nicholls	Care after Combat		
Natalie Mccombe	The Poppy Factory	020 8940 3305	NatalieM@poppyfactory.org
Gemma Lelliott	Bellyful	01792 399786	gemma@bellyful.co.uk
Andy Jones	SToMP (Supporting the Transition of Military Personnel)	07817 941612	andy.jones1@justice.gov.uk wales.stomp@justice.gov.uk
Spencer Martin	Third Sector & Trust Fund Commissioning Co-ordinator	01792 636734	Spencer.martin@swansea.gov.uk
Grace Halfpenny	Regional Armed Forces Covenant Liaison Officer	01639 763418	g.c.halfpenny@npt.gov.uk
Fran Jenkins	Strategic Manager -Tourism, Marketing & Events	01792 635201	Frances.Jenkins@swansea.gov.uk
David Price Deer	Special Events	01792 635455	special.events@swansea.gov.uk
Dominic Nutt	Ageing Well Participation Officer	01792 522946	Dominic.nutt@swansea.gov.uk
Rachel Davies	Common Access Point for Adults - Social Care	01792 636519 ext 6617	rachel.davies4@swansea.gov.uk

Agenda Item 3



City and County of Swansea

Minutes of the **Armed Forces Community Covenant Signatories Panel**

Council Chamber - Civic Centre, Swansea

Monday, 24 September 2018 at 2.00 pm

Present: J E Burtonshaw (Chair) Presided

Representing Organisations

Alyx Baharie	SCVS
Captain Chris Evans MBE	157 Welsh Regiment RLC
Lt Cdr Ruth Fleming	Navy Reserve
Gemma Lelliott	Bellyful CIC
Adrian Matthews	EFT Consult
Natalie McCombe	The Poppy Factory
Jackie Preston	Citizens Advice Bureau
Adrian Rabey	British Training Board
Antony Rabey	Aartic Training
John Richardson	Veterans Club
Sandy Shaw	Veterans Club
Jason Suller	Blesma
Nick Vanderpump	Help for Heroes

Officer(s)

Gareth Borsden	Democratic Services Officer
Grace Halfpenny	Regional Armed Forces Covenant Liaison Officer
Spencer Martin	Third Sector & Trust Fund Commissioning Co-ordinator
Dominic Nutt	CCS Life Stages Team
David Price-Deer	Special Events

Apologies for Absence

A Fischer, Sq Ldr Phil Flower, Byron Lewis and David Singletary

35 Disclosures of Personal & Prejudicial Interests.

None.

36 Minutes.

Resolved that the Minutes of the Panel held on 23 July 2017 be agreed as a correct record.

37 Introduction: Regional Armed Forces Covenant Liaison Officer.

The Chair welcomed Grace Halfpenny to her first meeting of the Panel, since her recent appointment.

Grace Halfpenny thanked the Chair for her welcome and indicated she was looking forward to working with all the partner organisations.

38 Update from Panel Members.

Panel Members provided verbal updates relating to the current and proposed activities, events and workloads of their respective groups and organisation, including the following areas:

Army

Chris Evans reported with pleasure that the City & County of Swansea had recently been awarded the Gold award in the Employer Recognition Scheme. He stated that a lot of background work and effort had gone into securing the award in the last twelve months, since the authority secured the silver award. The Authority is the first in Wales to achieve this success. The award will be presented at a ceremony in Cardiff in November.

He stated that there was scope to hold the flag raising ceremony for Armed Forces Day over the Air Show weekend, next year again, further discussions would be required on this issue.

There are also plans for various events to commemorate the 50th Anniversary of Swansea being granted City Status.

He indicated that all the necessary paperwork has been submitted for the upcoming parades.

He indicated that two further open days are being held at the Grange on 22 & 29 November and an Employer event on 28 November.

He stated that 157 Regiment had recently formed a partnership arrangement with the Llandarcy Academy of Sport.

He referred to the recent opening of the excellent Bulldogs Gym facility in Baglan which had been partially funded through a covenant grant. The facility was available free for veterans to use.

He indicated that the review of the Covenant agreement will begin shortly and all partner agencies will be contacted to resign and new organisations will also be encouraged to join.

Special Events

David Price-Deer indicated that the 'Now the Hero' event was being held in and around the Brangwyn Theatre between 25-29 September and tickets were still available for some performances.

He indicated that the 'Silence in the Square' event will take place in Castle Square at 11am on Remembrance Sunday.

Help for Heroes

Nick Vanderpump reported on the successful 'Discovery Day' event held in Pontypridd in August.

He reported on the success of the coaching scheme held with the Ospreys/WRU which has resulted in coaching qualifications for several veterans.

Citizens Advice Bureau

Jackie Preston reported that the service had recently moved into new premises in Wind Street. She also indicated that the service will celebrate its 80th Anniversary next year.

Bellyful CIC

Gemma Lelliott, Business Development Manager at Bellyful CIC introduced the company which is based in Swansea and operates as a social enterprise and aims to tackle food poverty through the provision of a quality food service to the public, particularly the older and more vulnerable in the community.

She indicated that the business was looking to expand from its roots in the Swansea area, especially though the winter months.

The Poppy Factory

Natalie Mccombe reported that her organisation was part of the 'Swansea Working' group, which was aiming to develop its own veteran's link.

She reminded the Panel that her organisation was able to provide employability support and advice to veterans.

Veterans Club

Sandy Shaw reported that the organisation formed 7 months ago has now expanded from 2 to 5 meetings a week, with areas across the City now being covered.

Blesma

Jason Suller reported that he had recently been appointed as an outreach officer for the organisation and was looking to hold events in this area and expand the membership across the country.

He outlined the proposals for the development of a 'Digital Volunteer Programme' which aims to encourage people to get online and deal with basic IT issues such as e mail/e banking etc.

Life Stages Team

Dominic Nutt indicated that he had recently taken over the 50+ network and was looking to expand it and attract new members to the group.

He indicated that he has current members of the network who are looking to become volunteers for groups and was happy to share any request/information from Panel Members with the group.

Navy

Ruth Fleming indicated she had attended the launch of the 'Bulldogs' gym facility in Baglan, and highly commended the excellent facility.

She welcomed the installation of the 'Remembrance' benches across the City.

She referred to a potential 'Remembrance' event at Museum Square in conjunction with the Royal British Legion, and the plans for a ladies rugby match between the Royal Navy and Swansea.

SCVS

Alex Baharie indicated that her organisation was also part of the "Employability" network, and referred to the 'Volunteering in Wales' website which Panel Members may find useful.

EFT

Adrian Matthews referred to the Wellbeing Pilot Scheme that his company is looking to introduce which hopefully will involve veterans.

British Training Board

Adrian Rabey reported that the scheme his company offers relating to retraining was being expanded to former officers of South Wales Police as well as armed forces veterans.

He indicated that the companies Community Covenant bid is shortly to be resubmitted.

British Training Board

Antony Robey reported on the ongoing work with Help for Heroes relating to the guaranteed interview scheme.

He indicated the company was also in the process of applying for the Employer Recognition Gold Award.

Swansea Council

June Burtonshaw reported that she continues to work with partner agencies on individual cases that are brought to her attention.

She referred to the installation of the 'Remembrance' benches across the City, and indicated she was due to meet with Phil Flower shortly to discuss proposals for upcoming events.

Spencer Martin thanks all the partner agencies for their assistance in achieving the Gold award.

The meeting ended at 2.48 pm

Chair